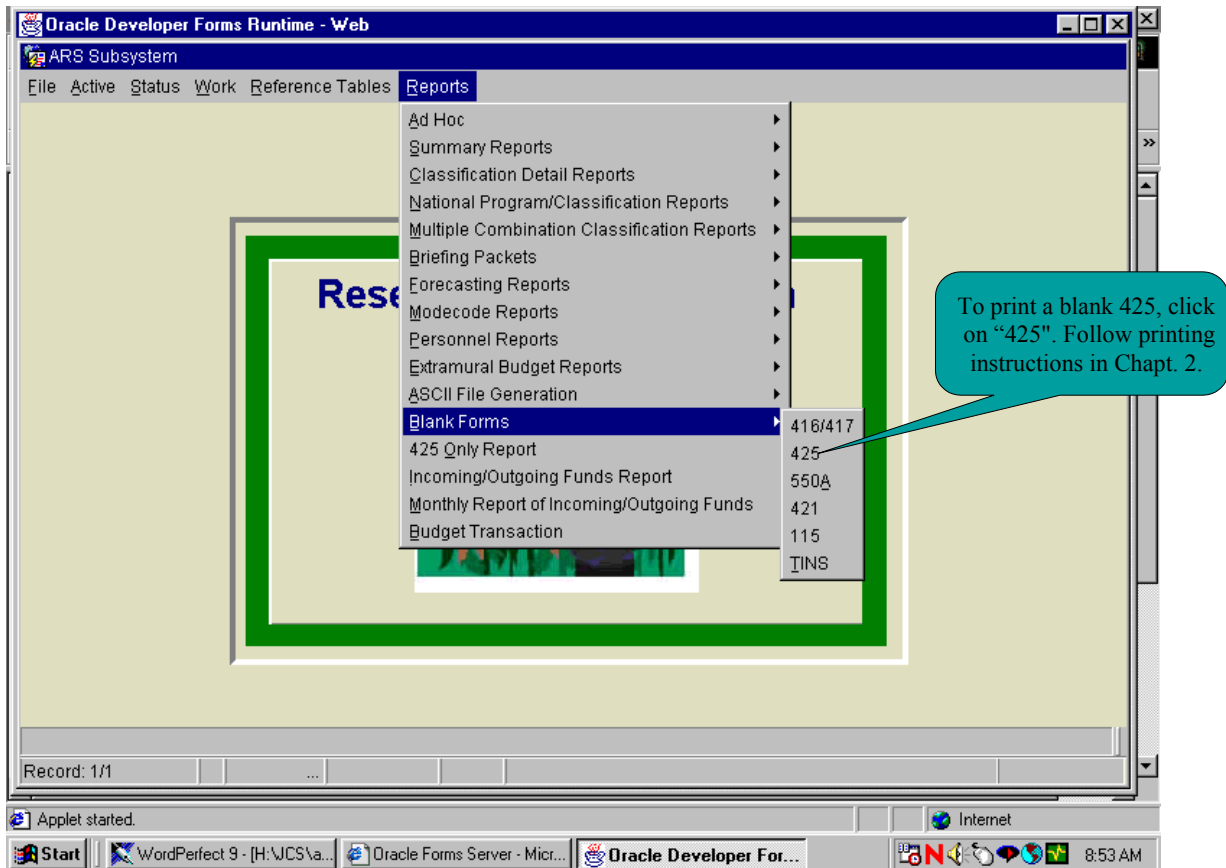# Chapter 4E. Blank Forms

ARIS provides the capability of printing Blank Forms for each of the major data entry requirements. In order to print the Blank Forms, from the Research Documentation Screen (fig. 1), click on "Reports" on the toolbar, then click on "Blank Forms." A listing of your options for printing will be displayed. Click on the Blank Form needed.

(Fig. 1 - Research Documentation Screen - Reports)

Adobe Acrobat will automatically be launched to view and/or print the blank form. Follow Chapter 2 for Printing.

The Blank Forms currently available include: 416/417, 425, 550A, 421, 115 and TINS.

Blank Forms can be given to the scientists to fill out for new projects or for major modifications to existing projects. This will ensure that all the pertinent information is in hand prior to data entry. Having all the information at the time of data entry will ensure accuracy and timeliness of

completion.